



Marina Coast Water District

Minutes Executive Committee Meeting

July 13, 2021

1. Call to Order:

The July 13, 2021 Executive Committee meeting was called to order at 7:31 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Vice President Moore
- Staff: Remleh Scherzinger, Derek Cray, Patrick Breen, Kelly Cadiente, and Paula Riso
- Public members: None

2. Public Comment on Closed Session Items:

There were no comments made.

The Board entered into Closed Session at 7:33 p.m. to discuss the following item:

3. Closed Session:

Pursuant to Government Code 54957 (a)
Threat to Public Services or Facilities
Consultation with: General Manager as District security manager and Legal Counsel

The Board ended closed session at 8:23 p.m. President Shriner reconvened the meeting to open session at 8:24 p.m.

4. Reportable Actions Taken During Closed Session:

President Shriner stated there were no reportable actions taken.

5. Public Comments on Any Item Not on the Agenda:

There were no comments made.

6. Approve the Draft Minutes of the June 1, 2021 Meeting:

Vice President Moore made a motion to approve the minutes of June 1, 2021. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Moore, Shriner), 0-Noes, and 0-Absent.

7. Discuss the Draft Agenda for the July 19th Board Meeting:

Mr. Scherzinger reviewed the draft agenda for the July 19th Board meeting. The Board will return to closed session at the end of the agenda to discuss the General Manager evaluation which will consist of goal setting.

8. Discuss the Developer Account Update Processes:

Mr. Breen discussed changes staff is making to the developer account process. Staff will continue to work on the details and bring it before the Board within the next few months.

9. Review the Procurement Policy:

Mr. Cray discussed the proposed changes increasing the Level 1 (increase from \$3,000 to \$15,000) and Level 2 (increasing from \$45,000 to \$200,000) procurement maximums to allow purchases without getting three quotes prior to procurement. He noted that the staff procurement authority limits would increase as well. Ms. Cadiente added that the items over the staff limits would still go to the Board for approval.

10. Identify Agenda Items for the Next Committee Meeting:

President Moore suggested discussing a green disposal policy.

11. Committee Member Comments:

Vice President Moore and President Shriner thanked staff for their hard work.

12. Adjournment:

Meeting adjourned at 9:00 p.m.